

**Manager Training Programme  
of the German Federal Ministry for Economic Affairs and Energy**

**APPLICATION FORM**

Please fill out this form in **English** using the **Adobe Reader**

**1. CANDIDATE DATA**

**Personal details**

**First name** *(as written in passport)*

**Last name** *(as written in passport)*

**Date of birth** *(dd/mm/yyyy)*

**Gender**

**International passport number**

**Date of expiry** *(dd/mm/yyyy)*

**Contact Data**

**Street & Number**

**Postal code**

**City**

**Region**

**Country**

**Telephone private**

**Telephone office**

**Mobile**

**Skype**

**Email private**

**Email office**

**Education**

**Name of university**

**Subject & degree obtained**

**Years** *(from-to)*

**Participation in other training programmes**

**Name of institution**

**Name of programme**

**Year**

**Duration**

**Foreign language skills**

**English**

*basic*

*good*

*fluent*

*none*

**German**

**Other language(s)**

**Current employment**

**Position**

**Department**

**Responsibilities**

**Number of direct subordinates**

**Years of employment**

## 2. COMPANY DATA

### Company details

Name of company

Year of foundation

Company Address

City

Region

Company website

### Company description

Type of ownership

Private ownership

Other (please specify)

State owned company

Mixed form of ownership (private & state)

Legal form

Is the company part of a holding?

Yes

No

Number of employees

Annual turnover (€)

Company's share in export (%)

Main type of business

Manufacturing

Other (please specify)

Trading

Services

### Economic sector

Statistical classification of economic activity

Branch 1

Branch 2 (optional)

Branch 3 (optional)

Products / services and their percentage of company's annual output

Name the main products / services which the company produces / provides

Percentage

%

%

%

### **3. PROGRAMME PARTICIPATION DETAILS**

#### ***Company goals and objectives for your participation in the programme***

Please state the form of cooperation, your company is (mainly) planning in Germany (several ticks possible)

import                      export                      distribution                      founding of Joint Venture

subcontracting                      licensing                      franchising                      exhibition/ trade fair

other forms of cooperation, please specify:

Please describe your motivation for applying for the programme and the objectives of your company for economic cooperation with Germany. Refer to the answer(s) given above.

Please describe recent challenges in your field of business

Cooperation project / cooperation aims in Germany

***Please, specify details about Economic Sector, Products, Services of German Companies, which are interesting for your Company***

**Economic sector**    **Name of German company / contact (if available)**

**Intended form of cooperation**                                 **Products/services**

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**Economic sector**    **Name of German company / contact (if available)**

**Intended form of cooperation**                                 **Products/services**

***Please name already existing contacts with German (or other foreign) companies***

**Name of company, country**    **Nature of Cooperation**

**Do you have the authority for conducting negotiations?    Yes    No**

**Thank you for taking the time to complete this form!**  
**Please **save** this PDF-file and **rename** it with your name:**

**Please send the saved PDF-file back to the partner of the programme in your country via **email****

**Please also **attach** the following documents:**

- **Privacy Statement**
- **Organisational chart of your company**
- **A booklet about your company or a short presentation in Power point**
- **Technical specification of products, equipment, etc. for buying / selling**
- **Letter of intent from German companies**