

## Manager Training Programme of the German Federal Ministry for Economic Affairs and Energy

# APPLICATION FORM

Please fill out this form using the *Adobe Reader*

### 1. CANDIDATE DATA

#### *Personal details*

First name *(as written in passport)*

Last name *(as written in passport)*

Date of birth *(dd/mm/yyyy)*

Gender

International passport number

Date of expiry *(dd/mm/yyyy)*

#### *Contact Data*

Street & Number

Postal code

City

Region

Country

Telephone private

Telephone office

Mobile

Skype

E-mail private

Email office

#### *Education*

Name of university

Subject & degree obtained

Years (from-to)

#### *Participation in other training programmes*

Name of institution

Name of programme

Year

Duration

#### *Foreign language skills*

English

*basic*

*good*

*fluent*

German

Other language(s)

#### *Current employment*

Job title

Department

Responsibilities

Number of direct subordinates

Years of employment

## 2. COMPANY DATA

### Company details

Name of company

Year of foundation

Company Address

Company website

### Company description

Type of ownership

Private ownership

Other (please specify)

State owned company

Mixed form of ownership (private & state)

Legal form

Is the company part of a holding?

Yes

No

Number of employees

Annual turnover (€)

Company's share in export (%)

Main type of business

Manufacturing

Other (please specify)

Trading

Services

### Economic sector

Statistical classification of economic activity

Branch 1

Branch 2 (optional)

Branch 3 (optional)

Products / services and their percentage of company's annual output

Name the main products / services which the company produces / provides

Percentage

%  
%  
%

### 3. PROGRAMME PARTICIPATION DETAILS

#### *Goals and objectives for the programme*

Please describe your motivation and objectives for applying for the Manager Training Programme

Please describe recent challenges in your field of business

#### *Please provide details about (German) companies you would like to establish contacts with*

Company name	Contact	Industrial sector	Products	Intended form of cooperation
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#### *Existing contacts with foreign partners*

Name of company, country	Nature of cooperation
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Do you have the authority for conducting negotiations?	Yes	No
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Thank you for taking the time to complete this form!

Please **save** this PDF-file and **rename** it with your name:

Please send the saved PDF-file to [training@chamber.md](mailto:training@chamber.md)

Please also attach the following documents:

- Organisational chart of your company
- A booklet about your company or a short presentation in Power point
- Technical specification of products, equipment, etc. for buying / selling
- Contact list of potential German partners, letter of intent from German companies